

## **SWaM Initial Certification**

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### **Important Notice to non-Virginia based businesses:**

Businesses from the following states are not eligible to participate in the Virginia SWaM Program because of Certification restrictions in their home states: Arkansas, California, Connecticut, Florida, Iowa, Louisiana, Minnesota, Mississippi, New Mexico, Ohio, Texas, and Washington, D.C. States such as Arizona and New York have regional restricted certification programs, businesses from these regions are not eligible to participate in the Virginia SWaM Program.

### **Certification Application Steps:**

1. Complete the Online Application for SWaM Certification.
2. Print, sign and date the completed application form.
3. Mail the signed application and all required supporting documents to SBSD.

**You must mail us your signed application with all required supporting documents or your application will not be processed.  
Do not submit the original copy of supporting documents.**

### **Initial Certification Application**

If you have previously completed an application form, you will not be able to complete another application form. Please contact SBSD for assistance.

### **Required Supporting Document to be Submitted for SWaM Certification (PDF) | (Word)**